



## **Multi-Regional Purchasing Program**

To: Vendor Addressed

Re: RFB # 10-12 4D000 for Computer Hardware/Peripherals/Networking Equipment

We are inviting you to participate in a 2010-2012 Multi-Regional Purchasing Program (MRPP) catalog discount bid. The administrative fee is only \$50. Please include your check payable to ESC-2 with your bid submission.

As the bidding administrator for the MRPP, we represent over 85 school districts and offer our members a number of contracts on a wide range of commodities and services.

The bid opening for RFB # 10-12 4D000 is scheduled January 14, 2010 at 2:00 PM CST in room 2-10, which is located at the Education Service Center, Region 2 in Corpus Christi, Texas. This bid has an estimated range of purchases from \$862,492 to \$1,086,500.

For us to properly process your bid response, please submit the following:

- 1) Contractual bid forms (filled out as applicable).
- 2) Administrative fee.

To obtain further information pertaining to our program, you may wish to view our Internet home page at <http://purchase.esc2.net>. If we can be of any further assistance, please feel free to contact us by email at [purchasing@esc2.net](mailto:purchasing@esc2.net), by phone at (800) 891-6403, or by fax at (888) 872-8360.

Sincerely,

Gerald Goodwin

A handwritten signature in cursive script that reads "Gerald Goodwin".

Purchasing Agent

NOTE: THIS DOCUMENT IS INFORMATIONAL AND IS NOT REQUIRED IN SEALED BID PACKAGE.

# **Education Service Center, Region 2 Multi-Regional Purchasing Program**

## **Program Bid Administrator**

209 North Water Street, Room 2-10 Corpus Christi, TX 78401-2599  
Phone: (800) 891-6403 Fax: (888) 872-8360

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### **Contractual Bid Forms Checklist – Documents required in sealed bid package.**

NOTE: Do not staple, fold, bind, or insert the Contractual Bid Forms.  
Please type the forms or print; illegible bids will be rejected.

1. Notice of Invitation to Bid – Completed
2. Felony Conviction Disclosure Statement, Form A – Completed
3. Dealership Listings, Form B – Completed
4. Deviation/Compliance Signature Form, Form C – Completed
5. Certificate of Residency, Form D – Completed
6. Historically Underutilized Business Certification, Form E – Completed
7. Catalog Information Page(s), Form F – Completed
8. Suspension or Debarment Certificate, Form G – Completed
9. Administrative Fee – Included

NOTE: THIS FORM FOR VENDOR USE ONLY – NOT REQUIRED IN SEALED BID PACKAGE  
(GENERAL TERMS AND CONDITIONS ALSO NOT REQUIRED IN SEALED BID PACKAGE)















