



Multi-Regional Purchasing Program

To: Vendor Addressed

Re: Sole Source Affidavit

As per your request, we have enclosed a Sole Source Affidavit. To become a Sole Source Vendor you must meet the Texas School Law Bulletin Code, State Statute Number 3.2.3.6 Sole Source, as described below.

State Statute # 3.2.3.6 Sole Source:

Selected purchases may be exempt from competitive procurement if they meet established criteria for a sole source purchase:

- *Identification and confirmation that competition in providing the item or product to be purchased is precluded by the existence of a patent, copyright, secret process or monopoly.*
- *Sole source does not apply to mainframe data-processing equipment and peripheral attachments with a single item purchase price in excess of \$15,000.*

It is incumbent upon the district to obtain and retain documents from the vendor, which clearly delineates the reasons, which qualify the purchase to be made on a sole source basis.

To be posted on our website as a Sole Source Vendor we must receive an original notarized Sole Source Affidavit as proof of your company being sole source. Please mail this information to:

Education Service Center, Region 2
Attn: Purchasing Department
209 North Water St., Rm. 2-10
Corpus Christi, Texas 78401

- ❖ We reserve the right to decide if your company is indeed a qualified Sole Source Vendor for our Program.

If you have any questions please feel free to contact us at 800-891-6403.

Sincerely,

Gerald Goodwin

A handwritten signature in black ink that reads "Gerald Goodwin". The signature is written in a cursive style and is placed over a light gray rectangular background.

Purchasing Agent

SOLE SOURCE AFFIDAVIT

Before me, the undersigned official, on this day, personally appeared _____, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his oath deposed and said:

1. My name is _____, I am over the age of 18, have never been convicted of a crime and being competent to make the affidavit.

2. I am an authorized representative of the following company or firm:

3. The above named company or firm is the sole source of the following item(s), and no other company or firm in the United States of America sells or distributes the product(s) listed below:

4. Competition in providing the above named item(s) or product is precluded by the existence of a patent, copyright, secret process, or monopoly.

5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.

Signature of Authorized Official

Title of Authorized Signature

Company: _____
Address: _____
City, State, and Zip: _____
Telephone Number: _____ Fax: _____
Contact Person: _____

Affidavit will be valid for two (2) years from date subscribed and sworn.

SUBSCRIBED AND SWORN to before me on this _____ day of _____, 20_____.

(Seal)

Notary Public Signature

Print Name: _____

My Commission Expires: _____